

# OVACODA BUSINESS SOLUTIONS

WE SUPPLY ICT PRODUCTS, GADGETS, ACCESSORIES, MAINTENANCE AND REPAIRS,  
SOFTWARE SUPPLY AND SUPPORT

## COMPANY PROFILE



**Business Address:** Suite 207, 2nd Floor Anlaby House  
Cnr Nelson Mandela / Angwa  
Harare, Zimbabwe

**Business Contacts:** Tel: +263 242 773 227  
Cell: +263 717 652 420  
+263 772 695 183

**Emails:** info@ovacoda.co.zw  
sales@ovacoda.co.zw

**Website:** www.ovacoda.co.zw

*bringing the world at your finger tips*

## Division Of Work

OVACODA Investments (Pvt) Ltd is composed of professionals with extensive relevant experience

## Roles and Positions

The roles of Managers and Team leaders are as follows

Managing Director  
Accountant  
Sales Marketing Manager  
Project Coordinator  
Operations Manager

Each and everyone have got his/her own area of speciality outlined in his/her job description

## Managing Director

He is responsible for planning and formulation of strategies for the organisation operations.

## Sales & Marketing Manager

He is responsible for driving sales through marketing products and services.

## Accountant

He is responsible of financial management e.g preparing cash flow statements, financial statements, payments e.t.c

## Operations Manager

He is in charge of all operations that make the organization run.

## ADMINISTRATIVE INFORMATION

These are the values that all members of our staff try to live by. We would like to think that by manifesting these values the highest degree of customer satisfaction is realised

The focal point of OVACODA Investments (Pvt) Ltd operation is providing unique and first class customer service, which meet world class standards. Our main objective is to offer integrated solutions, which meet the needs of our clients. OVACODA INVESTMENTS (Pvt) Ltd believes that a business relationship starts when we have finished installing the equipment and now using it to generate wealth for the business. it is at this time that a supplier is tested to see if he/she can really be referred to as a good business partner. We are happy to say that because of our experience and internal systems, we are able to support our customers with the utmost care.

OVACODA Investments (Pvt) Ltd has put together a team of highly qualified and experienced professionals dedicated to deliver competent services to clients.

Managing Director  
Accountant  
Sales Marketing Manager  
Project Coordinator  
Operations Manager

Each and everyone have got his/her own area of speciality outlined in his/her job description



# REGISTRATION DETAILS

Registered Name: Ovacoda Investments (Pvt) Ltd  
Company Trade Name: Ovacoda Business Solutions  
Type of Organisation: Private Limited Company  
Registration No: 3079/2012  
Date of Establishment: April 2012

## Contact Details

Business Address: Suite 207, 2nd floor Anlaby House  
Cnr Nelson Mandela / Angwa  
Harare, Zimbabwe

Business Cont  
Tel: +263 242 773 227  
Cell: +263 717 652 420  
+263 772 695 183

Emails: info@ovacoda.co.zw  
sales@ovacoda.co.zw

Website: www.ovacoda.co.zw

## Bank Details

Account Name: Ovacoda Investments (Pvt) Ltd  
Account No.: 02323338040019 (ZWL)  
02323338040039 (USD)

Bank: CBZ  
Branch: Southerton

Account Name: Ovacoda Investments P/L  
Account No.: 5783600005678  
Bank: Ecobank  
Branch: Nelson Mandela

## Auditors

Novellus Consultancy (Pvt) Ltd  
5th Floor Suite 508/509/519  
Anlaby House  
Cnr Nelson Mandela / Angwa  
Harare  
Tel: 242 - 774350 / 780 200  
Cell: +263 772 209 120 / +263 773 491 680





# ABOUT US

## Introduction

Ovacoda Investments (Pvt) Ltd is a locally incorporated company established in 2012 under registration 3079/2012. We have grown consistently since inception and today we offer a wide range of ICT products and services.

## Mission Statement

To meet our customer's needs and to keep them well informed To be the leading supplier of ICT products and services, also to add value, to contribute to our client's long term success and competitive strength.

## Vision

To be a one stop shop and to provide first class products and services. To ensure that our esteemed customers benefit of robust and innovative Products and Services aimed to enhance their operational efficiency.

## Our values

Desire for Excellence  
Trust and Confidence build-up  
Innovation  
Transparency  
Teamwork

## Target Market

Health Institutions  
Schools  
Government Departments  
NGO's  
Universities  
Private Businesses  
Hotels  
Financial Organisations







# PRODUCTS & SERVICES

## PRODUCTS

Desktops  
Laptops  
Televisions  
Document Printers  
Multifunction Devices  
Scanners  
Servers  
Laptop Bags  
Speakers  
Antivirus  
Software  
Batteries  
Computer Cables  
USB Flash  
Hard Drives  
Projectors  
Power backup eg UPS  
Projector Screens....etc

## SERVICES

Computer Maintenance & Repairs  
Software Support  
Network Installation Maintenance

## BRANDS





we supply  
you with  
the modern  
technology  
to empower  
the world.



## TRADE REFERENCES

- 01** Mr Obey Manyenga  
The ICT Manager  
**Judicial Commission**  
2nd Floor Causeway Building  
Harare  
Tel: 263 242 706 260 / 263 712 236 665
- 02** Mrs Florence Kwenda  
**Ministry Of Information Communication  
Technology & Cyber Security**  
7th Floor Old Reserve Bank Building  
Samora Machel Ave  
Harare  
Tel: 263 242 707 347 / +263 77 359 6201
- 03** Mr D Munemo  
**Ministry Of Finance And Economic Development**  
6th Floor Kaguvi, Building,  
Corner Central Ave & S V Muzenda Street  
Harare, Zimbabwe  
Cell: +263 71 680 1259
- 04** The Procurement & Admin Officer  
**National Prosecuting Authority**  
5th Floor Corner House  
Samora Machel Ave  
Harare  
Tel: +263 242 710 469
- 05** The Procurement & Admin Officer  
**Zimbabwe Electoral Commission**  
Mahachi Quantum Building  
J Moyo / Kaguvi St  
Harare  
Tell +263 242 781 903 / +263 242 770 340
- 06** The Procurement & Admin Officer  
**IFAD**  
Ngungunyana Building  
1 Borrowdale Road  
Harare  
Tel: +263+ 242 242 251 562 / 263 772 676 772

Receipt NO. 763621

ORIGINAL COPY

No. 3079/2012

USD20

Nº 137497



ZIMBABWE



# Certificate of Incorporation

**OVACODA INVESTMENTS (PRIVATE) LIMITED**

I hereby Certify that.....  
.....  
.....

*is this day incorporated under the Companies Act [Chapter 24:03] and that the Company is Limited.*

**HARARE**

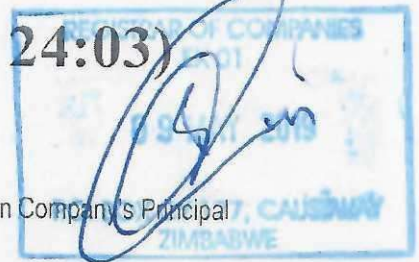
Given under my Hand and Seal at .....

this **23RD** day of **APRIL**, 20**12**

Registrar of Companies



# COMPANIES ACT (CHAPTER 24:03)



No. of Company: ...3079/2012.....

Notice of Situation and Postal Address of a Company's Registered Office or a Foreign Company's Principal Place Of Business, and of any change thereto  
8 Dunkirk Drive, Alexandra Park, Harare

Name of Company: OVACODA INVESTMENTS (PRIVATE) LIMITED

TO THE REGISTRAR OF COMPANIES,

HARARE

The above mentioned company hereby gives you notice that the registered office/principal Place of business of the company-

(a) (i) is/was situated at : 2<sup>ND</sup> Floor Kingstones House, Cnr Leopold Takawira Street & Kwame Nkrumah Avenue, Harare

and

(ii) the postal address\* is/was at : AS ABOVE

(b) has been changed from the above address to

(i) situation at: Anlaby House, Suite 207, Second Floor, Cnr Nelson Mandela Avenue/ Angwa Street, Harare

(ii) postal address at : AS ABOVE.....

with effect from: 29<sup>TH</sup> MAY 2019

.....  
*W. Chibwe*  
.....  
(Signed) ~~DIRECTOR/SECRETARY/CHIEF AGENT~~

This 29 day of may 2019  
(DATE) (MONTH) (YEAR)

Presented for filing by: BENWAN TRADING P/L  
LODGING BOX NO:6

\*Delete whichever is inappropriate

+ To be completed only in the event of a change of address

NOTES:- (a) In the case of a change of address, this form must be submitted to the registrar BEFORE the proposed change takes place  
(b) if the registered address of a company has been altered by a public authority, so that the changed address designates The same premises as before, no fee will be charged if the registrar is satisfied as to the facts and the name of the authority

90303517  
2019-05-08

ZIMBABWE

Form No. C.R.14

Sections 187 and 330 of Act  
Section 27 of Regulations

No. of Company: 3079/2012

COMPANIES ACT  
(CHAPTER 24:03)



Particulars (a) of Register of Directors and secretaries  
And of any changes therein

or

A List (a) of Directors and Principal Officer of a Foreign  
Company

Name of Company: **OVACODA INVESTMENTS (PRIVATE) LIMITED**

To The Registrar of Companies,

**HARARE**

Presented for filing by: **BENWAN TRADING P/L**  
LODGING BOX NO. 6

901 95768

10 OCT 2012



PARTICULARS (a) OF DIRECTORS AND SECRETARIES / PRINCIPAL OFFICER

**OVACODA INVESTMENTS (PRIVATE) LIMITED**

AND OF ANY CHANGES THEREIN

1. Date of Appointment (b)	2. Present Christian Names and Surnames	3. Nationality	4. Any Former Names	5. Full Residential or Business Address and Postal address	6. Particulars of others Directorship (f)	7. Nature of Change (g)	8. Date of Change (h)	9. Date of Company notified of change (i)
	<b>Directors (c)</b>							
23/04/12	Washington Chimbama I.D 63-874438 L 05	Zimbabwean		6111 Rusape Road, Budiriro 5B Harare		None		
23/04/12	Arliss Joseph Tonderayi Goverah I.D 70-125504 Y 70	Zimbabwean		1836-21 Protea Road, Msasa Park, Harare		Resigned	10/10/17	10/10/17
10/10/17	Knowledge Duncan Nedzvedzo I.D 42-237800 B 42	Zimbabwean		6111 Rusape Road, Budiriro 5B Harare		Appointed	10/10/17	10/10/17
	<b>Secretaries (d)</b>							
10/10/17	<b>Or Principal officer (e)</b> Washington Chimbama I.D 63-874438 L 05	Zimbabwean		6111 Rusape Road, Budiriro 5B Harare		Appointed	10/10/17	10/10/17
23/04/12	Peace Be Still Investments P/L			2 <sup>nd</sup> Floor, Kingstones Houses, Cnr Leopold Takawira Street / Kwame Nkrumah Avenue, Harare		Resigned	10/10/17	10/10/17

NOTES: (a) A complete list of the existing directors should always be given.

(b) This date should always be shown, whether or not it is in respect of an old or new appointment.

(c) In the case of a foreign company, if the director is a corporate body, its name and the situation of its principal office must be shown.

(d) In the case of the secretary being a corporate body, the name and the situation of its registered office must be given.

(e) In the case of the principal officer being a corporate body or partnership, the corporate or partnership name must be shown, and, if it is a Partnership, all the names of the partners must be given.

(f) In case of an individual, if he is a director of any other company registered in this country, the name of every such company must be entered. This applies only in respect of new appointees.

(g) State "Resigned", "Retired", "Died", or as the case may be. In case of a new appointment since the last list was filed, it must be stated Here in whose place or whether additional

(h) Give the date of the occurrence referred to in the previous column. Both Columns 8 and 9 must be completed in the event of a change.

(i) This is regarded as the effective date of the entry in the register.

(Signed)  Secretary / Principal Officer

This 10<sup>th</sup> October 2017 day of .....



